



TROTTS HILL PRIMARY SCHOOL & NURSERY

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Headteacher: Mrs Liz Evans
Deputy Headteacher: Miss Colette Pidgeon

27 September 2017

Dear Parents/Carers

The school website is an important means for our school to communicate with parents and our local community. To celebrate the learning and achievement of pupils photographs are taken in and around the school, on visits or at sporting events.

We will only publish images of children that are in accordance with the guidelines from Hertfordshire County Council.

Where we display children's work, any caption will only include a first name.

If you **do not** wish your child to appear in digital images on the school website, please complete the form below and ensure that it is returned to the school office. If we do not receive a reply slip within two weeks from the date of this letter we will assume that you do not object to your child being featured on the school website.

Yours sincerely

Colette Pidgeon
Deputy Headteacher

Trotts Hill School Website – only complete this form if you DO NOT wish images of your child to appear on the website

Child's Name: _____ Year _____

I would prefer that images of my child do not appear on the school website

Signed: _____ Parent/Carer

Date: _____

Please return this form to the School Office, thank you.