TROTTS HILL PRIMARY SCHOOL & NURSERY
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**Interim Headteacher:** Miss Colette Pidgeon
**Interim Deputy Headteacher:** Mrs Sanjeet Shergill

20th April 2017

Dear Nursery and Reception Parents/Carers

On Tuesday 4th July we would like to take the Nursery and Reception children to Willows Farm in London Colney.

The coach will be leaving school at 9.30am, and we should arrive back at school by 3.00pm. Please ensure your child arrives at school no later than 9.00am.

Your child will need a packed lunch for the day which should be in a named, disposable carrier bag so that it can be thrown away. Please ensure that there are no nut products in your child's lunch and no fizzy drinks or sweets. Cartons of drink will be fine as they can be thrown away. The children should wear school uniform and sensible shoes. Please apply sun cream to your child in the morning and ensure they have a sun hat in case of sunshine. In the case of rain, please provide your child with a waterproof coat and wellington boots.

To cover the cost of the visit, we are requesting a payment of £20.00 per child which includes entrance to the farm and the cost of transport.

Please complete the reply slip below and return to school with payment by Friday 23rd June. Payment can be made by cash, cheque (made payable to Trotts Hill Primary & Nursery School), or via Schoolcomms.

If you are able to help on the day please also indicate this on the reply slip below, thank you.

Yours sincerely

**Claire Mandel**
**Foundation Stage Leader**

**Debbie Flack**
**Nursery Teacher**

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**Nursery and Reception Visit to Willows Farm Tuesday 4th July 2017**

Child's Name _____ Class _____

I give permission for my child to visit Willows Farm ☐

I enclose payment of £20.00 by cash/cheque ☐

I have made payment of £20.00 via Schoolcomms ☐

I would be able to help on the visit _____ Print Name

Signed _____ Parent/Carer