



TROTTS HILL PRIMARY SCHOOL & NURSERY

Wisden Road
Stevenage
Herts
SG1 5JD

Telephone 01438 314189

Fax 01438 314191

email: admin@trotts Hill.herts.sch.uk

www.trotts Hill.herts.sch.uk

Interim Headteacher: Miss Colette Pidgeon
Interim Deputy Headteacher: Mrs Sanjeet Shergill

31st January 2017

Dear Parents and Carers

Although we endeavour to make the school as safe as possible we are limited by the design of the site. We would ask that you walk around the back of building past the Year 3 and 4 classrooms when you leave the grounds through the pedestrian gate. This will ensure you and your children are safe from vehicles.

Currently the gates are not working and we are waiting for the repairs to be completed. If the vehicle gate is open we ask that you do not walk through it and continue to use the pedestrian gate to enter the school.

If you choose to walk through the car park or enter the site through the vehicle entrance, you do so at your own risk.

Thank you for your co-operation.

Yours sincerely

Colette Pidgeon
Interim Headteacher